

# MAIN FACS “TIPS & TECHNIQUES”

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**IMPORTANT:** This issue contains important operating information for all users of R★STARS and ADPICS. Please distribute promptly.

## **In this issue:**

- **ADPICS DOCUMENT NUMBERING TABLE ESTABLISHED FOR BLANKET PURCHASE ORDER (BPO)**
- **ADPICS DOCUMENT NUMBERING TABLE ESTABLISHED FOR CIVIL SERVICE CS138 (CS)**

### **ADPICS DOCUMENT NUMBERING TABLE ESTABLISHED FOR BLANKET PURCHASE ORDER (BPO)**

ADPICS 5975 Document-Numbering Table has been established for fiscal year 2005 for Blanket Purchase Orders. It is now possible to create a Blanket Purchase Order with an effective date of October 1, 2004. The document numbers will begin with B5200000 as there are existing “B5” documents for Fiscal Year 1995.

### **ADPICS DOCUMENT NUMBERING TABLE ESTABLISHED FOR CIVIL SERVICE CS138 (CS)**

ADPICS 5975 Document-Numbering Table has been established for Fiscal Year 2005 for Civil Service CS138s. It is now possible to create a CS138 with an effective date of October 1, 2004. The document numbers will begin with S5000100.

The establishment of the document numbering table for other FY05 ADPICS documents will be completed at a later date.